

**MINUTES OF REORGANIZATIONAL AND
REGULAR MEETING
OF THE BOARD OF EDUCATION
NEWARK VALLEY CENTRAL SCHOOL DISTRICT**

July 11, 2011

The Newark Valley Central School District Board of Education met in regular session at 7:00 p.m. Randal Kerr led the Pledge of Allegiance. The following Board Members were in attendance: Randal Kerr, Ralph Parmelee, Thomas Darpino, James Phillips, Susan Watson, Anthony D. Tavelli and Robert Bennett. The following school personnel were in attendance Ryan Dougherty, Ji Z. Katchuk and Tina Engelhard.

ATTENDANCE

On the motion by T. Darpino and seconded by R. Parmelee, Tina A. Engelhard was appointed District Clerk for 2011-2012 with a \$6,000 stipend.

**APPROVE 2011-2012
DISTRICT CLERK**

Vote: 7 Yes 0 No Motion carried.

Tina A. Engelhard was administered the Oath of Office for District Clerk.

Motion by S. Watson, seconded by T. Darpino to nominate Randal Kerr to serve as President of the Board of Education for the 2011-2012 school year. There were no other nominations.

NOMINATE BOE PRES

Vote: 7 Yes 0 No Motion carried.

R. Kerr was elected as President of the Board and the Oath of Office was administered.

**ADMIN OATH OF OFC –
R. KERR, PRESIDENT**

Motion by T. Darpino and seconded by R. Parmelee to nominate James Phillips to serve as Vice President of the Board of Education for the 2011-2012 school year. There were no other nominations.

**NOMINATE BOE VICE
PRES**

Vote: 7 Yes 0 No Motion carried.

J. Phillips was elected as Vice President of the Board and the Oath of Office was administered.

**ADMIN OATH OF OFC –
J. PHILLIPS, VICE PRES**

Motion by J. Phillips and seconded by T. Darpino to approve appointment of the following Officers for 2011-2012:

**APPROVE 2011-2012
APPTS – DISTRICT
TREASURER, DEPUTY
TREASURER & TAX
COLLECTOR**

District Treasurer: Celia Bucek, No Stipend
Deputy Treasurer: Patricia Walsh, No Stipend
Tax Collector: Karen Umiker, \$3,750 Stipend

Vote: 7 Yes 0 No Motion carried.

Motion by S. Watson and seconded by T. Darpino for the approval of the following appointments:

Appoint School Attorney: Hogan, Sarzynski, Lynch, Surowka & DeWind, Binghamton, New York
Appoint Bond Counsel: Squire, Sanders & Dempsey, LLP, NYC, New York
Census Enumerator: Warren Harrold, No Stipend
Attendance Officer: Warren Harrold, No Stipend
Internal Claims Auditor: Sarah Van Galder, No Stipend
Deputy Internal Claims Auditor: Diane Valky, No Stipend
District Auditor: Ciaschi, Dietershagen, Little, Mickelson & Co., LLP, Certified Public Accountants
Internal Audit Service: Management Advisory Group of New York, Inc.
Extra Classroom Treasurer: Diane Obregon, \$4,250 Stipend
Board of Education Representative to Broome-Tioga School Boards Association
Legislative Committee: Randal H. Kerr
Board of Education Representative to Broome-Delaware-Tioga Cooperative Health Insurance Arrangement: Randal H. Kerr and Alternate Representative: Anthony D. Tavelli
Board of Education Representative to Workers' Compensation Self Insurance Alliance: Randal H. Kerr and Alternate Representative(s): All other members
Records Access Officer: Tina Engelhard, No Stipend

**APPROVE APPTS –
SCHOOL ATTORNEYS,
BOND COUNSEL,
CENSUS ENUMERATOR,
ATTENDANCE OFCR,
INTERNAL CLAIMS
AUDITOR, DEPUTY
INTERNAL CLAIMS
AUDITOR, DISTRICT
AUDITOR, INTERNAL
AUDIT SRVC, EXTRA
CLASSROOM
TREASURER, BOE REP
TO B-T SCHOOL BRDS
ASSOC LEGISLATIVE
COMMITTEE, BOE REP
B-D-T COOP HEATH INS
ARRANGE-MENT, BOE
REP TO WRKRS' COMP
SELF-INSURANCE
ALLIANCE, RECORDS
ACCESS OFCR**

**SAFETY OFCR,
COMPLIANCE OFCR,
FISCAL OFCR,
RECORDS MGMT OFCR,
REAPPT DISTRICT
PHYSICIAN**

Safety Officer: Ji Z. Katchuk, No Stipend
Compliance Officer: Suzanne Lachman, No Stipend
Fiscal Officer: Ji Z. Katchuk, No Stipend
Records Management Officer: Tina Engelhard, No Stipend
Reappoint District Physician: United Health Services provider health care services,
James Skiff, M.D.

Vote: 7 Yes 0 No Motion carried.

Motion by R. Bennett and seconded by J. Phillips, for approval of the following designations for the 2011-2012 school year:

**APPROVE 2011-2012
DESIGNATIONS:
OFFICIAL BANK
DEPOSITORS &
OFFICIAL NEWSPAPERS**

Official Bank Depositories:
J. P. Morgan Chase Bank, 225 Water St., Binghamton, NY 13901
NBT Bank N.A. 2 N. Main St., PO Box 158, Newark Valley, NY 13811
M&T Bank, 68 Exchange St., Binghamton, NY 13901

Official Newspapers:
Binghamton Press & Sun Bulletin
Tioga County Courier

Vote: 7 Yes 0 No Motion carried.

Motion by S. Watson, seconded by A. Tavelli, for approval of the following authorizations for the 2011-2012 school year:

**APPROVE 2011-2012
AUTHORIZATIONS:
PAYROLL CERT,
PURCHASING AGENT,
DEP PURCHASING
AGENT, BUDGET
TRANSFERS, INTER
FUND TRANSFERS,
CONF APPROVAL,
SIGNING CHECKS**

Payroll Certification - Chief School Officer
Purchasing Agent – Alfonso Terzella
Deputy Purchasing Agent – John Read
Budget Transfers - Chief School Officer
Inter Fund Transfers: RESOLVED, That the District Treasurer, when approved by the Superintendent of Schools and reported to the Board, be authorized to make temporary advances of available general fund monies to other operating funds. Such advances are necessary as a result of cash flow problems arising from delayed payment of State and Federal Aid. At no time will the temporary advances be greater than the amount of State and Federal Aid receivable.
Conference Approval - Chief School Officer within budget allocations.
Signing Checks - Disbursements from all funds except the Extra Classroom Funds will be made by using the single signature of the District Treasurer.

Vote: 7 Yes 0 No Motion carried.

APPROVE BONDING

Motion by R. Bennett, and seconded by S. Watson, for bonding:
Blanket Bond: \$100,000.00

Vote: 7 Yes 0 No Motion carried.

Motion by R. Bennett, and seconded by R. Parmelee, for approval of the following:

**AMEND 2011-2012
POLICIES**

RESOLVED, That the Policies heretofore in effect at the end of the 2010-2011 school year are hereby adopted as Policies of the 2011-2012 school year.

**ADOPT IRS MILEAGE
REIMBURSEMENT**

Adoption of prevailing IRS mileage reimbursement rate

**ADOPT BOE MEETING
CALENDAR**

Calendar of Board of Education Meetings:
Monday, July 11, 2011
Monday, August 22, 2011
Monday, September 12, 2011
Monday, September 26, 2011
Tuesday, October 11, 2011 (*Tuesday*)
Monday, October 24, 2011
Monday, November 7, 2011
Monday, November 21, 2011
Monday, December 12, 2011
Monday, January 9, 2012
Monday, January 23, 2012
Monday, February 13, 2012
Monday, February 27, 2012
Monday, March 12, 2012
Monday, March 26, 2012

Monday, April 9, 2012
Monday, April 23, 2012
Monday, May 7, 2012
Monday, May 15, 2012 **BUDGET VOTE**
Monday, May 21, 2012
Monday, June 11, 2012
Monday, June 25, 2012

ADOPT BOE MEETING
CALENDAR
(CONTINUED)

Vote: 7 Yes 0 No Motion carried.

The Board then considered regular business presented.

Privilege of the Floor: Helen DeHaan, Newark Valley, inquired about the timing of renaming of the auditorium. Jamie Hoffmier, NTYL President, requested the process and procedure of community facility usage.

Motion by S. Watson, and seconded by R. Bennett, for approval of the Minutes of June 27, 2011 Board Meetings.

Vote: 7 Yes 0 No Motion carried.

Superintendent's Report: Superintendent Dougherty provided the first reading of renaming the High School Auditorium as the Jewel Bitner Griffith Auditorium. Future readings will be August 22, 2011 (second reading) and October 11, 2011 (third reading). Mr. Dougherty stated the 2% tax cap was recently signed into law. Discussion followed. An update was provided on the final phase of the EXCEL Project. Discussion followed.

T. Darpino exited meeting at 7:44 p.m. and returned at 7:46 p.m.

Instruction: None

New Business:

Motion by S. Watson and seconded by A. Tavelli for approval of resolutions 7-11-G1, 7-11-G2, 7-11-G3, 7-11-G4, 7-11-G5, 7-11-G6, 7-11-G7, 7-11-G8, 7-11-G9, 7-11-G10 and 7-11-G11

7-11-G1

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves appointment of the following Committee on Preschool Special Education and list of Preschools within Tioga County and adjoining Counties:

APPT COMM ON
PRESCHOOL SPEC ED &
LIST OF PRESCHOOLS

1. The parents of the preschool child,
2. An additional parent member of a child with a disability residing in the school district or a neighboring school district and whose child is enrolled in a preschool or elementary level education program, provided that such parent is not a required member if the parent(s) of the child request that the additional parent member not participate -- Karen Umiker (Alternate- Kelly LaPorte),
3. Not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment. The specific staff member to attend will be determined by the CPSE Chairperson.
4. Not less than one special education teacher, or, if appropriate, not less than once special education provider of the child. The specific staff member to attend will be determined by the CPSE Chairperson.
5. A representative of the district who is qualified to provide, or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district and municipality. The representative of the school district shall serve as the chairperson of the committee. This person is appointed as Chairperson -- Suzanne M. Lachman (Alternate: Brian Trippany, Suzette Fahey, or Angela Gemignani).
6. An individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee.
7. Other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school

APPT COMM ON
PRESCHOOL SPEC ED &
LIST OF PRESCHOOLS
(CONTINUED)

- district) who invited the individual to be a member of the committee on special education.
8. For a child in transition from early intervention programs and services, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
The child with the disability, whenever appropriate;
 9. A representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.
 10. For Initial Referrals Only - a professional who participated in the evaluation of the child, appointed by the evaluating agency, for any meetings prior to the initial recommendation for a child for whom services are first being sought, or, an appropriate professional employed by the school district - Brian Trippany (Alternates: Suzette Fahey, Judy Cuning, Susan Fedorwich, Debra Berghorn or Angela Gemignani)

List of Approved Preschools: Broome County: Binghamton Pre-K, BOCES Nursery School, Headstart, Endicott First Presbyterian Nursery School, Endwell Nursery, Family Enrichment Network, First Church of Christ, First Methodist Church Nursery School, Grace Lutheran Preschool, Handicapped Children's Association, Jewish Community Center, Lourdes, Child Care Center, Magic Years Child Care and Learning Center, Northminister Nursery, School OFB Headstart, Our Lady of Sorrows Nursery School, Rehabilitation Services Inc., Riverside Drive Nursery, St. Andrew's Preschool, St. Catherine's Pre-K, St. Patrick's Pre-K, St. Thomas Aquinas Nursery School, SUNY Binghamton Children's Unit, The Rainbow Center, The Susquehanna School, Tree Top Nursery, Whitney Point Preschool/Day Care, Wide Horizons Nursery School., **Tioga County:** Day Care Center of Owego, Headstart & Universal Pre-K - Tioga Opportunities Program, Franziska Racker Centers, Family Enrichment Network. **Tompkins County:** Franziska Racker Centers, Tompkins County Headstart, Ithaca City Schools.

APPROVE APPT OF
COMMITTEE ON SPEC
ED (DISTRICT LEVEL)

7-11-G2

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves appointment of the following Committee on Special Education (District Level):

1. The parents or persons in parental relationship to the student.
2. Not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment. The specific staff member to attend will be determined by the CSE Chairperson.
3. Not less than one special education teacher, or, if appropriate, not less than once special education provider of the child. The specific staff member to attend will be determined by the CSE Chairperson.
4. A school psychologist.
5. A representative of the district who is qualified to provide, or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher or the special education provider of the student or school psychologist. The representative of the school district shall serve as the chairperson of the committee. This person is appointed as Chairperson - Suzanne M. Lachman (Alternate: Brian Trippany, Suzette Fahey, or Angela Gemignani).
6. An individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee.
7. A school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting.
8. An additional parent member of a child with a disability residing in the school district or a neighboring school district, provided that such parent may be the parent of a student who has been declassified within a period not to exceed five years or the parent of a student who has graduated within a period not to exceed five years. Such parent is not a required member if the parent(s) of the child request that the additional parent member not participate - Karen Umiker (Alternate - Toni Dean).

9. Other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education.
10. The child with the disability, whenever appropriate;

Subcommittees on Special Education membership (Nathan T. Hall Elementary School, Middle School, High School)

1. The parents of the student.
2. Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Not less than one of the student's special education teachers or, if appropriate, not less than once special education provider of the student. The specific staff member to attend will be determined by the CSE Chairperson.
4. A representative of the district who is qualified to provide, administer or supervise special education and who is knowledgeable about general education curriculum and who is knowledgeable about the availability of resources of the school district. This person is appointed as Chairperson – Suzanne M. Lachman (Alternate: Brian Trippany, Suzette Fahey or Angela Gemignani).
5. A school psychologist, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio is considered.
6. An individual who can interpret the instructional implications of evaluation results, who may be a member appointed pursuant to sections 2-5 or 7 of this paragraph.
7. Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the committee or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the subcommittee on special education.
8. The student, if appropriate.

7-11-G3

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves appointment of the following Impartial Hearing Officers, as well as any other subsequent revisions available through the IHRS, for the 2011-2012 School Year:

APPROVE APPT –
IMPARTIAL HEARING
OFFICERS

Kenneth Ritzenberg	Jerome Schad	Leonard Sienko Jr.
Aaron Turetsky	James Walsh	Joan Alexander
Maryanne Dimeo	Craig Hill	Michael Lazan
Craig Tessler	James McKeever	Paul Bumbalo
Martin Kehoe	Mindy Wolman	Nancy Lederman
Robert Briglio	Lana Flame	Lynn Almeleh

7-11-G4

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Lunch Policy Statement for Free and Reduced Price Meals for the 2011/2012 school year.

APPROVE LUNCH
POLICY STMT FOR
FREE & REDUCED
MEALS FOR 2011-2012

7-11-G5

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Base Contract for the 2011-2012 Cooperative Educational Services with the Broome-Tioga Board of Cooperative Educational Services in the amount of \$2,102,072.39.

APPROVE BASE CON-
TRACT FOR 2011-2012
BT BOCES

7-11-G6

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves continuing Substitute Teacher and Substitute Teaching Assistant pay rates as follows:

APPROVE CONTINUA-
TION OF SUB TEACHER
& SUB TEACHING ASST
PAY RATES

	Uncertified Teachers	Certified Teachers	Retired NVCS Teachers	Teaching Assistants
1-20 days	\$82/day	\$88/day	\$98/day	\$68/day
> 20 days	\$92/day	\$98/day	\$106/day	\$78/day

APPROVE CONTINUA-
TION OF SUB NURSE
PAY RATES

7-11-G7

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves continuing Substitute Nurse pay rates as follows:

1-20 days \$88 > 20 days \$93

APPROVE SUB BLDG
MAINT MECHANIC PAY
RATE ADJUSTMENT

7-11-G8

RESOLVED, Upon the Recommendation of the Superintendent of Schools, on motion of S. Watson, seconded by A. Tavelli, that the Substitute Building Maintenance Mechanic be as outlined in the attached memorandum dated effective July 12, 2011, until such time as modified by the Board of Education.

APPR AMEND #5 – 2010/
2011 COOP ED SRVCS –
BT BOCES

7-11-G9

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves Amendment #5 to the 2010/2011 Contract for Cooperative Educational Services with the Broome-Tioga Board of Cooperative Educational Services in the amount of -\$3,712.41.

DESIGNATE 2011-2012
WORKERS COMP SELF-
INSURANCE ALLIANCE
TRUSTEE

7-11-G10

RESOLVED, Upon the motion of S. Watson, seconded by A. Tavelli, Randal H. Kerr is designated trustee, and all other members are designated alternate trustees, from the Newark Valley Central School District to the Workers Compensation Self-Insurance Alliance for 2011-2012.

DESIGNATE 2011-2012
B-T-D HEALTH INS
CONSORTIUM
DESIGNEE

7-11-G11

RESOLVED, Upon the motion of S. Watson, seconded by A. Tavelli, Randal H. Kerr is designated trustee, and all other members are designated alternate trustees, from the Newark Valley Central School District to the Broome-Tioga-Delaware Health Insurance Consortium for 2011-2012.

Vote: 7 Yes 0 No Motion carried.

Motion by J. Phillips and seconded by A. Tavelli for approval of resolutions 7-11-C1, 7-11-C2, 7-11-C3, 7-11-C4 and 7-11-C5

ABOLISH POSITION –
ELEMENTARY/MIDDLE
SCHOOL ASST PRINCIPAL

7-11-C1

On the Recommendation of the Superintendent and on motion of J. Phillips, seconded by A. Tavelli, the following resolution of abolishment is presented:
a. A position is abolished for reasons of economy, effective July 14, 2011, in the Elementary/Middle School Assistant Principal tenure area.
b. The person having the least seniority in this tenure area is Todd Schaffer.

APPR APPT – 2011-2012
DEPT/GRADE LEVEL
CHAIRS

7-11-C2

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Department/Grade Level Chairpersons for the 2011-2012 school year:

Trudy Parmarter	Kindergarten
Wendy Goodwin	Grade 1
January Pratt	Grade 2
Ann Frye	Grade 3
Steven Fales	K-3 Related Services (AIS & Special Education)

ACCEPT RESIGN – KINDER
CAMP TEACHER

7-11-C3

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the resignation of Michael Harris, Kinder Camp Teacher for Summer 2011.

APPROVE APPT – KINDER
CAMP TEACHER

7-11-C4

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Natalia Conaty as Kinder Camp Teacher for Summer 2011, pending funding and student participation. (Vice: M. Harris resignation)

7-11-C5

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the following appointment: (Vice: S. Bertoni resignation)

APPR APPT – MIDDLE SCHOOL PRINCIPAL

Name of Appointee: Todd Schaffer
Tenure Area: Middle School Principal
Date of Commencement of Probationary service: July 14, 2011
Expiration date of the appointment: July 13, 2014
Certification status: School District Admin., Permanent

Vote: 7 Yes 0 No Motion carried.

Motion by J. Phillips and seconded by S. Watson for approval of resolutions 7-11-NC1, 7-11-NC2, 7-11-NC3 and 7-11-NC4

7-11-NC1

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Scott Ridley, Custodial Worker (40 hour position), effective July 12, 2011.

APPR PROBATIONARY APPT – CUST WORKER

7-11-NC2

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Renee Callahan, Clerk-Part Time (Non-Competitive), for the 2011-2012 school year. (Maximum 125 hours per school year)

APPRO APPT – 2011-2012 CLERK-PT

7-11-NC3

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Statement of Benefits for the Secretary to the Superintendent/District Clerk/Records Management Officer attached to and made a part of these minutes.

APPR STATEMENT OF BENEFITS – SEC TO SUPT/DISTRICT CLERK/RECORDS MGMT OFCR

7-11-NC4

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Jody Thompson, Custodial Worker (32 hour position), effective July 12, 2011. (Vice: H. Vasquez)

APPR PROBATIONARY APPT – CUST WORKER

Vote: 7 Yes 0 No Motion carried.

Privilege of the Floor: None

Board Matters:

Board of Ed. Meeting., August 22, 2011, 7:00 p.m., Richard H. Kerr Board Room.

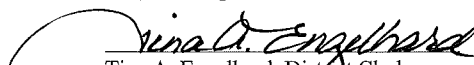
NEXT BOE MTG – 8/22/11

- Board of Education Committees FOR 2011-2012:
- NTH Site Based Team – Robert Bennett
- Middle School Site Based Team – Tom Darpino
- High School Site Based Team – Jim Phillips
- Resource Development Team (RDT) – Sue Watson
- Comprehensive District Educational Planning Team (CDEP) – Sue Watson
- Broome Tioga School Board Assoc. Legislative Representative – Randy Kerr
- Health Insurance Consortium – Randy Kerr
- Workers Compensation Consortium – Randy Kerr
- Consolidation Advisory Committee – Randy Kerr
- Wellness Committee – Tom Darpino
- Audit Committee (3 members) – Randy Kerr, Ralph Parmelee, Robert Bennett
- Technology Committee – Jim Phillips
- Health and Safety Committee – Anthony D. Tavelli
- Facilities Planning Team – Tom Darpino, James Phillips, Ralph Parmelee

BOARD OF EDUCATION COMMITTEES FOR 2011-2012

President Kerr adjourned the meeting at 7:54 p.m.

July 11, 2011


Tina A. Engelhard, District Clerk
Newark Valley Central School District